

Date of meeting:	22 July 2019
Title of Report:	2018/19 Member Development Annual Report
Lead Member:	Councillor Peter Smith (Deputy Leader)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Siân Millard, Oversight and Governance Manager
Contact Email:	Sian.millard@plymouth.gov.uk
Your Reference:	MD2018/19
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

This report presents an overview of member development activity which took place during the 2018/19 financial year.

Recommendations and Reasons

Audit and Governance Committee is invited to:

- **Discuss** and **note** the 2018/19 Annual Member Development Report at Appendix A
 - Reason: to formally receive the report
- **Endorse** the proposal to apply for Member Development Charter Status during 2019/20
 - Reason: for the Council to formalise its approach to member development and demonstrate commitment to the role of Councillors

Alternative options considered and rejected

Option: Not to report on member development activity for the year

Rejected: Not to report on activity would lack transparency and not demonstrate commitment to member development

Relevance to the Corporate Plan and/or the Plymouth Plan

As a democratic organisation, member development assists Councillors to undertake their role well and therefore deliver upon the Council's objectives.

Implications for the Medium Term Financial Plan and Resource Implications:

There is a budget of £2,000 for member development. There are no additional financial or resource implications from the report which is a look-back to 2018/19.

Carbon Footprint (Environmental) Implications:

Some training requires travel – either to bring in external trainers or for members to access face-to-face training outside of Plymouth. Wherever possible, internal training is delivered and/or written training materials provided to minimise the need for travel. Where travel is required, public transport options are encouraged.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Training and development opportunities are available to Councillors on an equal basis.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7
A	2018/19 Member Development Annual Report							

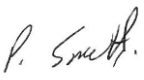
Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

Sign off:

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Originating Senior Leadership Team member: Siân Millard, Oversight and Governance Manager											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 11/07/2019											
Cabinet Member approval:  Date approved: 10/07/2019											